

**REGIONAL GOVERNMENT SERVICES
JOINT POWERS AUTHORITY
EXECUTIVE COMMITTEE MINUTES**

**APPROVED
ACTION MINUTES**

The Regional Government Services Joint Powers Authority held a regular committee meeting by teleconference on **August 12, 2010** at San Mateo County Transit District, Executive Conference Rm. 3rd Floor, 1250 San Carlos Ave., San Carlos, CA 94070; Association of Bay Area Governments, Executive Director's Office, 101 Eighth St., Oakland, CA 94604; Larkspur City Hall, City Manager's Office, 400 Magnolia Avenue, Larkspur, CA 94939; San Rafael City Hall, City Manager's Office, Room 203, 1400 Fifth Avenue, San Rafael, CA 94901; and Yountville Town Hall, Town Manager's Office, 6550 Yount Street, Yountville, CA 94599. The meeting was called to order at **4:31 p.m.**

1. ROLL CALL

- A. Members: Ken Nordhoff, RGS Vice-Chair – Chaired Meeting
Mike Garvey, RGS Chair
Herb Pike, Alternate Member
Dan Schwarz, Member
Steve Rogers, Member
Other Attendees: Richard Averett, RGS Executive Director/CFO

2. CHANGES TO THE ORDER OF AGENDA - None

3. APPROVAL OF CONSENT AGENDA

- A. Approval of **June 10, 2010** Minutes.
B. Approval of management services agreement with the City of Calistoga.
C. Approval of management services agreement with the City of Vallejo.
D. Approval of management services agreement with Silicon Valley Regional Interoperability Authority.

ACTION: **M/S Schwarz/Rogers** to approve the Consent Agenda as presented.

AYES: Chair Garvey, Vice-Chair Nordhoff, Alternate Member Pike, and Members Rogers and Schwarz

NOES: None

ABSTAIN: None

4. TREASURER'S REPORT

- A. Review of month-end financial reports through June 2010. The Executive Director reviewed the financial reports and noted that leave accruals and other fiscal-year-end adjustments had not been included in the reports presented. Net additions to retained earnings are expected to meet or slightly exceed projections made two months ago, and so the JPAs would be able to fund reserves to meet future obligations and uncertainties at the previously projected levels. The reports were accepted as presented.
B. Approval of Payments and Deposits made May and June 2010.

ACTION: **M/S Schwarz/Garvey** to approve the payments and deposits as presented.

AYES: Chair Garvey, Vice-Chair Nordhoff, Alternate Member Pike, Members Rogers and Schwarz

NOES: None

ABSTAIN: None

- C. Approval of Investments Report through July 2010.

ACTION: **M/S Rogers/Schwarz** to approve the investments report as presented.

AYES: Chair Garvey, Vice-Chair Nordhoff, Alternate Member Pike, Members Rogers and Schwarz

NOES: None

ABSTAIN: None

5. OLD BUSINESS

- A. STARS defined contribution benefits plan update. The Executive Director updated the Committee on implementation at ABAG and the two JPAs, with participant kickoff meetings at all three agencies over the next few weeks. Contributions could be going to the new vendor next month.

6. NEW BUSINESS

- A. Client and Prospective Client Update. Several perspective member agencies were discussed, including the Cities of Concord, Dublin and Mountain View, and Counties of Marin and San Mateo. Vice-Chair Nordhoff will meet with Marin County tomorrow. Chair Garvey will meet with San Mateo County and Mountain View. The Chair Garvey and the Executive Director will meet with Dublin later this month. And the Executive Director will follow-up with Concord.

B. Regularly Scheduled Meetings – The Members reviewed the scheduled upcoming meeting, discussed and expressed a desire to cancel the September 9th meeting if no subsequent business required a meeting; with the next scheduled meeting date October 14th. This item was for discussion only, and no action was taken.

7. **PUBLIC COMMENT** – There was one member of the public in attendance at the San Rafael location, but no comment was received.
8. **NEXT MEETING** – The September 9th meeting is cancelled if there are no items needing the Committee's attention. The next meeting would be at 4:15 p.m. on October 14th 2010 via teleconference.
9. **ADJOURNED** - Meeting adjourned at 4:37 p.m.