

**REGIONAL GOVERNMENT SERVICES
JOINT POWERS AUTHORITY
EXECUTIVE COMMITTEE MINUTES**

The Regional Government Services Joint Powers Authority held a regular committee meeting by teleconference on **April 15, 2010** at San Mateo County Transit District, Executive Conference Rm. 3rd Floor, 1250 San Carlos Ave., San Carlos, CA 94070; Association of Bay Area Governments, Executive Director's Office, 101 Eighth St., Oakland, CA 94604; and Larkspur City Hall, Finance Director's Office, 400 Magnolia Avenue, Larkspur, CA 94939. The meeting was called to order at **11:01 a.m.**

1. ROLL CALL

- A. Members: Mike Garvey, RGS Chair
Amy Koenig, Alternate Member
Herb Pike, Alternate Member
Other Attendees: Richard Averett, RGS Executive Director/CFO

2. CHANGES TO THE ORDER OF AGENDA - None

3. APPROVAL OF CONSENT AGENDA

- A. Approval of **February 11, 2010** Minutes. Alternate Member Koenig requested this item pulled from the Consent Agenda for a separate vote, so she could recuse herself due to her absence from the last meeting.

ACTION: **M/S Pike/Garvey** to approve the minutes of the February 11, 2010 Minutes as presented.

AYES: Chair Garvey, Alternate Member Pike

NOES: None

ABSTAIN: Alternate Member Koenig

4. TREASURER'S REPORT

- A. Review of month-end financial reports through February 2010. The Executive Director reviewed the financial reports and noted the need for reserves to meet future obligations and uncertainties. The Director also noted that the JPAs Administrative Fees to clients are now less than 10% for full-time staff. The reports were accepted as presented.

- B. Approval of Payments and Deposits made January and February 2010.

ACTION: **M/S Pike/Koenig** to approve the payments and deposits as presented.

AYES: Chair Garvey, Alternate Member Koenig, Alternate Member Pike

NOES: None

ABSTAIN: None

- C. Approval of Investments Report through March 2010.

ACTION: **M/S Pike/Koenig** to approve the investments report as presented.

AYES: Chair Garvey, Alternate Member Koenig, Alternate Member Pike

NOES: None

ABSTAIN: None

5. OLD BUSINESS

- A. STARS defined contribution plan benefits update. The Executive Director updated the Committee on negotiations with the provider (UTC) and the difficulty of having few assets, but needing cost-competitive pricing for participants. Alternate Members Pike and Koenig also commented on negotiations and on the need to implement soon or risk losing participants to other providers. The Director noted that he is still spending time on the project and RGS and ABAG are still incurring outside legal costs, albeit at a slower rate, to ensure proper plan set-up.

6. NEW BUSINESS

- A. Client and Prospective Client Update. The Executive Director noted the increasing number of clients and staff as summarized in the new report format accompanying the position listing.

- B. Regularly Scheduled Meetings – The Members reviewed the scheduled upcoming meeting, discussed and expressed a desire to cancel the May 13th meeting if no subsequent business required a meeting, with the next scheduled meeting date June 10th, annual meeting. This item was for discussion only, and no action was taken.

- C. Approval of new JPA member agency, the City of San Rafael.

ACTION: **M/S Koenig/Garvey** to approve the new JPA member agency.

AYES: Chair Garvey, Alternate Member Koenig, Alternate Member Pike

NOES: None

ABSTAIN: None

D. Approval of the Grant Funding Program. Chair Garvey spoke of “career/2nd career managers” programs like Encore, and the large pool of young retirees. Frank Bequest, Kevin O'Rourke, Rod Wood and Mike Garvey have conducted meetings around the State, talking about bringing the need for talent and the talent together. Encore is requesting a one-time grant of \$12,500. Chair Garvey also discussed other programs which might assist the JPAs in their marketing efforts and/or serve as a means to offset or reimburse member agencies for the staff support they provide the JPAs in their governance roles. MuniLink, the League of CA Cities' program to connect retired executives and public agency needs, is one vehicle that Chair Garvey would like to explore. The Chair also noted the ICMA Conference is being held in San Jose and they are looking for sponsorship. The JPAs would gain exposure to city executives and get free registrations with which to offer member agencies, thus helping member agency managers be able to attend the conference and offsetting some of the support costs they spend providing governance to the JPAs. The Committee also discussed continuation and possible expansion of the training grant program under which Berkeley Executive Seminar scholarships were made available to member agencies.

ACTION: **M/S Pike/Koenig** to approve \$12,500 in one-time grant funding for the Encore Funding Program, subject to the Executive Director's review of and satisfaction with Program accountability for use of the funds.

AYES: Alternate Member Koenig, Alternate Member Pike

NOES: None

ABSTAIN: Chair Garvey

ACTION: **M/S Pike/Koenig** to approve \$12,500 in one-time marketing funding of the 2010 ICMA Conference in San Jose and \$35,000 in scholarship funding for six member agency employees and the JPA Executive Director to attend the 2010 University of California Berkeley Executive Seminar for public sector executives.

AYES: Chair Garvey, Alternate Member Koenig, Alternate Member Pike

NOES: None

ABSTAIN: None

7. PUBLIC COMMENT – None

8. NEXT MEETING – The May 13th meeting is cancelled if there are no items needing the Committee's attention. The next meeting would be June 10th, 2010 annual meeting at 10:15 a.m. Cavallo Point, Marin County

9. ADJOURNED - Meeting adjourned at 11:15 a.m.