LOCAL AND REGIONAL GOVERNMENT SERVICES AUTHORITIES

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RGS FINANCE COMMITTEE AGENDA

Agenda materials may be viewed on the Agency's web site or by contacting the Executive Director prior to the meeting.

REGULAR MEETING
May 16, 2013
1:00 p.m.

Central Marin Police Authority
Community Room
250 Doherty Drive
Larkspur, CA 94939

1. CALL TO ORDER

2. CHANGES TO THE ORDER OF AGENDA

3. APPROVAL OF CONSENT AGENDA

Consent agenda items are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Finance Committee, staff or public request specific items to be removed for separate action.

A. Approval of **April 12th 2013** Minutes *Action*

4. OLD BUSINESS

5. NEW BUSINESS

A. Planning meeting with new Audit Services Firm *Information*

6. PUBLIC COMMENT

Each speaker is limited to two minutes. If you are addressing the Executive Committee (EC) on a non-agenda item, the EC may briefly respond to statements made or questions posed as allowed by the Brown Act (Government Code Section 54954.2). However, the EC's general policy is to refer items to staff for attention, or have a matter placed on a future EC agenda for a more comprehensive action or report.

7. ADJOURN TO NEXT MEETING: TBD

Americans with Disabilities Act

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Richard Averett at (650) 587-7301. Notification in advance of the meeting will enable Agency to make reasonable arrangements to ensure accessibility.

DRAFT MINUTES

REGIONAL GOVERNMENT SERVICES
JOINT POWERS AUTHORITY
FINANCE COMMITTEE MINUTES
APRIL 12, 2013

The Finance Committee of the Regional Government Services Joint Powers Authority held a special meeting via a telectonference. The meeting was called to order at 10:09 a.m.

1. **ROLL CALL**
   Members Present: Chair Ken Nordhoff and Vice-Chair Joni Pattillo
   Members Absent: None
   Staff Attendees: Richard Averett, Executive Director/CFO
   Glenn Lazof, RGS Project Manager
   Tiffany Buraglio, RGS Executive Assistant

2. **APPROVAL OF CONSENT AGENDA**
   A. Approval of **February 28th, 2013** Minutes
   Action: M/S Pattillo/Nordhoff and carried unanimously to approve the minutes as submitted.

3. **OLD BUSINESS**
   A. Approval of Audit Services Firm
   Action: M/S Pattillo/Nordhoff and carried unanimously to select James Marta & Co as auditor with the provision that staff request clarification from James Marta & Co about whether their quoted price included the cost of performing a single audit.

   B. Approval of iPad-Tablet Policy
   Action: M/S Nordhoff/Pattillo and carried unanimously to approve the iPad-Tablet expense reimbursement policy for Executive Committee members with direction to staff to ensure the policy states that reimbursement would not be provided for any ongoing expenses related to utilizing the iPad such as data plans, service plans, etc.

4. **NEW BUSINESS - None**

5. **PUBLIC COMMENT- None**

6. **ADJOURN TO NEXT MEETING -** The meeting adjourned at 10:43 a.m. The next meeting will be announced at a later date.