

**REGIONAL GOVERNMENT SERVICES EXECUTIVE COMMITTEE
AND LOCAL GOVERNMENT SERVICES EXECUTIVE COMMITTEE
JOINT STUDY SESSION MINUTES
NOVEMBER 15, 2012**

The Regional Government Services Executive Committee and the Local Government Services Executive Committee held a Joint Study Session at the Yountville Community Center Board Room, 6516 Washington Street, Yountville, CA 94599. The meeting was called to order at 12:00 p.m.

1. CALL TO ORDER

Members Present: Dan Schwarz, Chair
Steve Rogers, Vice-Chair
Ken Nordhoff, Member
Julie Carter, Alternate Member
Anil Comelo, Alternate Member

Members Absent: Nancy Mackle, Member
Joni Pattillo, Member
Herb Pike, Member

Other Attendees: Richard Averett, Executive Director/CFO
Jennifer Bower, Human Resources
Glenn Lazof, Project Manager
Sherry Kelly, Authority Clerk

2. CHANGES TO THE ORDER OF AGENDA - None

3. JPA FINANCIAL/PAYROLL SERVICES

Glenn Lazof, Project Manager, reported that the financial and payroll functions of RGS and LGS will be administered internally. He stated that it is staff's belief that this will result in better systems and may be more cost effective.

Richard Averett, Executive Director, stated that they need to reorganize internally to better handle their client model. He reported that some agencies have contacted staff to see if the JPAs are in a position to administer their payroll and financial services. He stated that once our new systems are in place, there may be the ability to provide these services to small agencies.

4. PENSION REFORM IMPACTS

Jennifer Bower, Human Resources Manager, made a presentation on the Public Employee Retirement Law (PERL) and the Public Employee Pension Reform Act (PEPRA) as it relates to RGS and LGS. She stated that the JPAs are uniquely designed to serve the needs of local government agencies; but that these new regulations have impacted how business can be done. She stated staff is working closely with legal counsel to ensure compliance with these new regulations. She reviewed the key components of PERL and PEPRA as they may impact the JPAs and reviewed those issues that still need legal clarification. She informed members that in the meantime staff is: 1) learning as much as possible to protect the JPAs and their client agencies; 2) making modifications to its programs as appropriate; 3) recommending as appropriate defined contribution plans; 4) checking in with legal counsel as necessary; and 5) having annuitants work with multiple agencies, where possible.

Several members suggested staff put together a policy document explaining the new regulations and how the JPAs will be applying these. They recommended this document be distributed to clients and to staff assigned to local agencies.

5. PUBLIC SAFETY SERVICES

Richard Averett, Executive Director, informed members that he has been contacted by a city manager of a small city regarding the possibility of contracting with RGS for their police department staffing. He provided background on the city's financial, legal, employee and political issues. He stated that he has spent time flushing out some other options for the city and the issues related to contracting with RGS. Prior to spending more time on this project, he asked for feedback from the JPA members.

Several members expressed concern for taking on a whole public safety organization, without systems already being in place, and also at a time when staff is working on changes and upgrading of other systems. Members also expressed concern that this city has not addressed issues with its public safety union and employees and didn't feel RGS should be involved unless this issue was resolved. Other members thought it would be beneficial to continue to explore developing a framework that would include fire as well as police services.

Director Averett summarized that the consensus is that members believe the RGS does not have the framework in place to provide this service at this time; but that staff should continue to work on a long term plan for developing a public safety model.

6. PUBLIC COMMENT: None

7. ADJOURNMENT

The meeting adjourned at 1:45 p.m.