

**REGIONAL GOVERNMENT SERVICES AUTHORITY
BOARD OF DIRECTORS MINUTES
FEBRUARY 15, 2024**

The Regional Government Services Authority held a regular meeting of the Board of Directors on February 15, 2024 via teleconference. The meeting was called to order at 1:06 p.m.

1. CALL TO ORDER / ROLL CALL

Executive Director Selivanoff announced that Vice Chair Dan Schwarz has informed her that he is delegating the City of Larkspur service on the RGS Board of Directors and Executive Committee to Shannon O'Hare. Shannon O'Hare introduced herself as the Assistant to the City Manager from Larkspur. In the absence of the Board Chair, Vice Chair O'Hare began the meeting.

Members Present: Liz Habkirk, Chair
Shannon O'Hare, Vice Chair
Dan Buckshi, Member
Megan Hunter, Member
Brad Raulston, Member
Linda Smith, Member
Hilary Straus, Member

Members Absent: None

Other Attendees: Sophia Selivanoff, Executive Director
Rich Oppenheim, Administrative Services Manager
Gina Schuchard, Interim Deputy CFO
Deona Knight, HR Manager
Lindsay Rice, Accounting Manager
Cherie Johnson, RGS Advisor
Tiffany Buraglio, Executive Assistant
Sky Woodruff, Authority Counsel

A. Election of Officers

Action: Moved and seconded (Smith/Buckshi) to nominate Hilary Straus as Board Chair and Shannon O'Hare as Board Vice Chair.

AYES: O'Hare, Buckshi, Raulston, Smith, Straus

NOES: None

ABSTAIN: None

1:10 p.m. Member Hunter joined the meeting

2. PUBLIC COMMENT - None

3. APPROVAL OF CONSENT AGENDA

A. Approval of January 11, 2024 Minutes

Action: Moved and seconded (Smith/Buckshi) to approve consent agenda.

AYES: Straus, O'Hare, Buckshi, Hunter, Raulston, Smith

NOES: None

ABSTAIN: None

4. TREASURER'S REPORT - None

5. OLD BUSINESS - None

6. NEW BUSINESS

A. Appointment of Executive Committee Members

Executive Director Selivanoff noted that service on the Board and Executive Committee have long overlapped, and staff feels the system is working well for the agency. If members also feel the arrangement works well, staff expressed their appreciation for their service. Executive Director Selivanoff has no other volunteers in mind to serve on the Executive Committee at this time.

Action: Moved and seconded (Buckshi/Hunter) to appoint the Board in its entirety to serve on the Executive Committee.

AYES: Straus, O'Hare, Buckshi, Hunter, Raulston, Smith

NOES: None

ABSTAIN: None

1:15 p.m. Recess to Closed Session

PUBLIC EMPLOYEE APPOINTMENT

Title: General Counsel

1:18 p.m. Member Habkirk joined the meeting

2:14 p.m. Reconvene Meeting

Report Out of Closed Session - The Board Chair reported that there was no reportable action taken.

7. EXECUTIVE DIRECTOR AND MEMBER REPORTS

A. Executive Director: None

B. Members: Member Straus detailed a District event which necessitated his District to look into the details of their PERS death benefit. Member Straus specifically encouraged all members to investigate the details of the 2W option and evaluate whether it would be a good idea to have that benefit for their own agency employees.

8. ADJOURNMENT - The meeting adjourned at 2:18 p.m. The next regular meeting date is scheduled for May 16-17, 2024.