

RGS BOARD AGENDA

Agenda materials may be viewed on the Agency's web site or by contacting the Executive Director prior to the meeting.

REGULAR MEETING

February 15, 2024

1:00 p.m.

via Videoconference

Citrus Heights Water District, Building A, General Manager's Office, 6230 Sylvan Rd, Citrus Heights, CA 95610
Dublin Civic Center, City Manager's Office, 2nd Floor, 100 Civic Plaza, Dublin, CA 94568
Larkspur City Hall, City Manager's Office, 400 Magnolia Ave, Larkspur, CA 94939
Napa City Hall, City Manager's Office Blue Room, 955 School St, Napa, CA 94559
Soledad City Hall, City Manager's Office, 248 Main Street, Soledad, CA 93960
Walnut Creek City Hall, Office of the City Manager, 3rd Floor, 1666 North Main St, Walnut Creek, CA 94596
Yountville Town Hall, Office of the Town Manager, 6550 Yount Street, Yountville, CA 94599

The public may attend in person at any of the posted locations, or via RingCentral using the following link:
<https://meetings.ringcentral.com/j/1477571947>, or by calling 1-650-242-4929 and entering the meeting ID#: 1477571947

1. CALL TO ORDER / ROLL CALL

A. Election of Officers

Action

2. PUBLIC COMMENT

Each speaker is limited to two minutes. If you are addressing the Board on a non-agenda item, the Board may briefly respond to statements made or questions posed as allowed by the Brown Act (Government Code Section 54954.2). However, the Board's general policy is to refer items to staff for attention, or have a matter placed on a future Board agenda for a more comprehensive action or report.

3. APPROVAL OF CONSENT AGENDA

Consent agenda items are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

A. Approval of **January 11, 2024** Minutes

Action

4. TREASURER'S REPORT - None

5. OLD BUSINESS - None

6. NEW BUSINESS

A. Appointment of Executive Committee Members

Action

Recess to Closed Session

PUBLIC EMPLOYEE APPOINTMENT

Title: General Counsel

Recess to Open Session

Possible Report Out of Closed Session

Information

7. EXECUTIVE DIRECTOR AND MEMBER REPORTS

- A. Executive Director:
- B. Members:

Information
Information

8. ADJOURN

Next Regular Meeting **May 16-17, 2024 at a location TBD**

Americans with Disabilities Act

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Sophia Selivanoff at (650) 587-7300. Notification in advance of the meeting will allow for reasonable arrangements to ensure accessibility.

**REGIONAL GOVERNMENT SERVICES AUTHORITY
BOARD OF DIRECTORS MINUTES
JANUARY 11, 2024**

The Regional Government Services Authority held a special meeting of the Board of Directors on January 11, 2024 via teleconference. The meeting was called to order at 1:03 p.m.

1. CALL TO ORDER / ROLL CALL

Members Present: Liz Habkirk, Chair
Megan Hunter, Member
Linda Smith, Member
Hilary Straus, Member
Members Absent: Dan Schwarz, Vice Chair
Dan Buckshi, Member
Brad Raulston, Member
Other Attendees: Sophia Selivanoff, Executive Director
Tiffany Buraglio, Executive Assistant
Sky Woodruff, Authority Counsel

1. CALL TO ORDER / ROLL CALL

2. PUBLIC COMMENT - None

3. APPROVAL OF CONSENT AGENDA

A. Approval of **September 21, 2023** Minutes

Action: Moved and seconded (Straus/Smith) to approve consent agenda.

AYES: Habkirk, Hunter, Smith, Straus

NOES: None

ABSTAIN: None

4. TREASURER'S REPORT - None

5. OLD BUSINESS - None

6. NEW BUSINESS

1:04 p.m. Recess to Closed Session

CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2): One potential case

1:06 p.m. Authority Counsel Sky Woodruff joined the meeting.

1:30 p.m. Reconvene Meeting

Report Out of Closed Session - The Board of Directors Chair reported that there was no reportable action taken.

7. EXECUTIVE DIRECTOR AND MEMBER REPORTS

A. Executive Director: None

B. Members: None

8. ADJOURNMENT - The meeting adjourned at 1:31 p.m. The next regular meeting date is scheduled for February 15, 2024.

TO: BOARD OF DIRECTORS **BOD Meeting: 02-15-24**
FROM: SOPHIA SELIVANOFF, Executive Director **Item: 6A**
**SUBJECT: APPOINTMENT OF EXECUTIVE COMMITTEE MEMBERS INCLUDING
CONSIDERATION OF NEW BOARD MEMBER FROM CITY OF LARKSPUR**

RECOMMENDATION

Appoint members to the Regional Government Services Authority Executive Committee, effective immediately.

BACKGROUND

In August 2023, City Manager Dan Schwarz informed Executive Director Selivanoff that he planned to transition the City of Larkspur’s representation on the Board of Directors to Assistant City Manager Shannon O’Hare. City Manager Schwarz has confirmed his intention to make this transition effective today, February 15, 2024. Accordingly and as outlined in the Amended and Restated Joint Powers Agreement, Assistant City Manager Shannon O’Hare is the designated representative from Larkspur on the RGS Board of Directors effective at this meeting.

Article II, Section 4 of the Amended and Restated Joint Powers Agreement states that the “regular management” of the JPA shall be vested in an Executive Committee. As outlined in the Amended and Restated Joint Powers Agreement, membership of the Executive Committee is limited to no more than seven individuals, with up to two alternate committee members who are also selected by the Board. The Board of Directors is charged with selecting members of the Executive Committee at their annual meeting. Members of the Committee may, but need not be, members of the Board of Directors who serve at the pleasure of the Board and may be removed, without cause, at the sole discretion of the Board.

The RGS Board of Directors has previously appointed the current seven Board members as members of the Executive Committee. The Board could reappoint all of the 2024 Board members if they are interested in serving in that capacity.

FISCAL IMPACT

There is no additional fiscal impact of reappointing the Executive Committee Members, as all are or will be eligible for full Member Services funds in the next fiscal year, subject to appropriation.